

SAFE USE OF MEDICINES GROUP

Meeting

Monday 22nd March 2004

Time: 9.30am to 1.00pm

Attendees

Dwayne Crombie (Waitemata) – Chair
Tim Maling (Capital Coast)
Avril Lee (Waitemata)
Beth Loe (Project Manager)
Mary Seddon (Counties Manukau)
Marilyn Crawley (Waitemata)
Elizabeth Plant (Taranaki)
Gillian Bohm (MOH)

Invited

Tracey Barron (PHARMAC)

Minutes

Item	Topic/agenda	Notes/comments	Action Required
1.	Apologies	Gershu Paul, Peter Black, Evan Begg, Peter Moodie, David Kibblewhite, Allan Pelkowitz (unfortunately did not receive last lot of minutes)	
2.	Minutes of meeting 20 th Feb 2004	<ul style="list-style-type: none">• Re item 3iv. Tracey about to raise DA paper at pharmac for warfarin video• Is SUM able to contribute to cost• Link with Mary & Avril re content• South Auckland producing flip chart for illiterate & speakers of other languages• Other DHB's may be doing other things	<ul style="list-style-type: none">• Approach DHBNZ re funding for video (Dwayne)• Investigate what happening nationally re high risk drugs (Beth)
	Meeting at DHBNZ with Julian Inch (CEO DHBNZ), Jon Shapelski (Pharmacy Advisory Group), Kim Arcus (Referred Services Management Group)	<ul style="list-style-type: none">• Called to ensure no conflict between the work of SUM and the work of the other groups• Julian wanted to develop a why, what and how framework for the QUM strategy• Positive outcomes from the meeting	
	Workshop on Health Innovations IT consortium	<ul style="list-style-type: none">• Plan is develop electronic health record for individuals but to start on electronic prescribing• Not many users present	

		<ul style="list-style-type: none"> FRST funding agreed in principle but need to send in detailed proposal for sign off Mike Rillstone (MOH) led workshop but liaison with research consortium will be Karolyn Kerr(MOH) 	
3.	Potassium	<ul style="list-style-type: none"> PHARMAC need a letter with strengths of premixes we would recommend Final changes to alert decided, to be sent out 5/4/04 Need to advise accreditation bodies so that standards can be changed 10 copies to be sent to CEO's with covering letter Media release to coincide with sending alert out, latest deaths in Canada, proactive and promote workshop Follow up 6mnths after issue with questionnaire re any problems, actions etc 	<p>Finalise alert (Tracey) Letter to PHARMAC (Beth) Circulate alert (Beth) Media release (Dwayne) Follow up letter (Beth) Notify accreditation bodies (Gillian)</p>
4.	Logo	<ul style="list-style-type: none"> Colour change suggested at last meeting did not work 	<ul style="list-style-type: none"> Logo approved
5.	Workshop		
5.i	Speakers	<ul style="list-style-type: none"> Ric Day: probable but not confirmed, day 2 Rosemary Burke: Head of Pharmacy Dept Brisbane Hospital, day 1 Sue Tett: Professor & Head of Pharmacy School, Univeristy of Queensland, day 2 Need a keynote speaker for Day 1, Mike Cohen or if not David Cousins 	<ul style="list-style-type: none"> Contact Mike Cohen urgently(Elizabeth) If unavailable contact David Cousins (Tracey) Confirm with speakers when and what they are talking about (Tim; Ric Day, Sue Tett, Beth; Rosemary Burke)
5.ii	Programme	<ul style="list-style-type: none"> See attached revised programme Proceedings to be published Tape facilitated sessions etc but otherwise publish presentations provided by presenters on website-read only 	
5.iii	Workshop format	<ul style="list-style-type: none"> 10 in each group and 5 questions, if 10 groups then each question has 2 groups <p>Day 1</p> <ul style="list-style-type: none"> High risk drugs; how to deal with them, implementation of alerts, other areas of concern IT issues and information issues; ways forward Prescribing; how to reduce errors, can teaching be improved etc Interface issues; possible solutions, how to improve the 	

		<p>flow of information, what would work for the patient</p> <ul style="list-style-type: none"> • Dispensing/administration; ways to reduce errors, what should be focused on <p>Day 2 all groups to work on same questions</p> <ul style="list-style-type: none"> • Responsibility for QUM; where should it be dissolved? • Are the principles of QUM applicable in the NZ setting? • What are the key issues for QUM? • How to move forward-what are the key actions & who should develop and implement QUM in NZ • How do we produce a broad national document? 	
5.iv	Participants	<ul style="list-style-type: none"> • People other than those initially invited interested in attending, have said they will be accepted if numbers permit 	
5.v	Accommodation	<ul style="list-style-type: none"> • Duxton and Museum nearest, preferred Duxton. Try and book for everyone at government rates 	Book accommodation (Beth)
5.	Media	<ul style="list-style-type: none"> • Need to inform the media; via WDHB, Pharmac and MOH media people 	
6.i	Barcodes	<ul style="list-style-type: none"> • From 17.3.04 USA require barcodes on all hospital drugs. EAN would like to come and talk to interested groups in NZ • Information from EAN to be presented at HPAC meeting Friday 26 March • At a later date would be good 	EAN info to HPAC (Elizabeth)
	Interface document	<ul style="list-style-type: none"> • Draft front cover sheet produced for feedback and so that the document can be sent out at some stage • To be taken to next meeting of Pharmacy managers 	Take to next pharmacy managers meeting (Marilyn)
12.	Date of next meeting	<p>Teleconference weekly: Wednesday 4.30pm</p> <p>Next full meeting Monday 24th May 9.30 to 14.30, Centra Auckland Airport Hotel (to be confirmed)</p>	To plan workshop